

Sustainability Excellence

Environmental, Social, Governance (ESG) Analyst/ Responsible Investment Analyst

Sustainability Excellence is looking to hire an ambitious research professional with proven organizational efficiency, analytical, and interpersonal skills, particularly as relates to a high-performing business, to join our company as an **ESG Analyst/Responsible Investment Analyst**.

As our human capital is at the heart of our business, we have put in place a concerted set of measures aimed at guaranteeing your integration and career growth to allow you to reach your full potential based on your competencies and motivations.

Expectations of the position:

This position requires a highly organized individual with excellent time management, strong analytic thinking, high level written and verbal communication skills, advanced experience in data gathering, trend analysis, metric assessment. The main role of the ESG analyst is to support investors to make better informed investment decisions by creating highly analytical ESG research. No necessary previous experience in sustainability is required as an in-house training will be provided accordingly.

Experience Required:

Being a junior (0-1 years of experience) and a graduate in Finance, Social Sciences, Engineering or any other discipline. An experience in Sustainability or a high interest towards this field would be a plus. You are necessarily fluent in English.

Location & Travel Requirements:

The position is based in Amman, Jordan – where the ESG Research Team is based.

Reporting To:

The ESG Analyst will report directly to the ESG Research Manager.

Knowledge Desired:

- Business Degree from an Accredited University, strongly preferred to be completed in English; sustainability academic focus or similar is considered an asset.
- Knowledge of regional or global sustainability topics, trends and opportunities.
- Good understanding of sustainability and how companies manage environmental, social and governance issues would be an advantage.

Main Tasks:

ESG Analysis/ Rating: Analyzing the largest publically listed companies in the Middle East North Africa region (MENA) based on their Environmental, Social, and Corporate Governance performance.

- Capturing and transposing ESG qualitative and quantitative data of the companies into quantitative scores and ratings.
- Developing ESG sector reports insights, and thematic reports.

Benchmarking and presentations: The ESG Analyst will provide customized data, analysis in the retrieved data and information, and developing key insights for a wide variety of benchmarking and presentations. This requires a creative and strong visual-eye to pull out and present interesting case-studies and analysis in an end-user friendly manner.

Developing Sustainability Indices: Development of region-specific, nation-specific, and market-specific sustainability indices that are marketable and licensable, and wherever possible in collaboration with the agreed most prestigious partner/stock market in order to ensure the viability and attractiveness of the index.

Management of Client Engagements/requirements: Responsible for the proper manage of data; controls, monitoring, audits data quality assurance.

Skills Required:

- Ability to analyse regional sustainability data and information, create interesting and engaging findings, and present the information in a concise manner.
- Possess an affinity to both quantitative and qualitative research and analysis.
- Possess a strong command of communications; have the ability to creatively tell the relevant and interesting stories that the numbers, data and information collected through research tells, in an alluring fashion.
- Efficient, highly effective work ethic - able to work in a fast-paced environment; bring a can-do attitude.
- Ability to work in and collaborate with high-performance teams, and support the growth of team members.
- Highly proficient with computers, Microsoft Office (Word, Excel, PowerPoint).
- Be self-motivated, enthusiastic and passionate about sustainability; infuse and maximize creativity and innovation into the corporate culture, propose innovative ideas.
- Ability to think and create outputs/insights that use linear strategic analysis as well as holistic systems thinking.

Language Proficiency:

- Fluency in English – reading, speaking, writing
- Fluency in Arabic - reading, speaking, writing – is an asset

Please send your CV to hr@sustainabilityexcellence.com and indicate the position “ESG Analyst” in the Subject Line.